

## APPLICATION FOR EMPLOYMENT

**NOTE:** Please answer each question fully and accurately. No action can be taken on this application until all questions have been answered. PLEASE PRINT except for your signature.

Job applied for: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Are you 21 years of age or older? \_\_\_\_\_ Social Security #: \_\_\_\_\_

Were you ever employed here? Yes/No if yes, when? \_\_\_\_\_

Number of days missed work in the last six months? \_\_\_\_\_

Has a court ever denied you parental custodial or visitation rights as a result of child maltreatment? Yes/No

If yes, explain: \_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of any of the following: Yes/No

1) Capital murder; 2) 1st or 2nd degree murder; 3) Manslaughter; 4) 1st or 2nd degree battery; 5) Aggravated assault; 6) 1st degree terroristic threatening; 7) Kidnapping; 8) 1st degree false imprisonment; 9) permanent detention or restraint; 10) 1st or 2nd degree rape or carnal abuse; 11) 1st or 2nd degree endangering of a minor; 15) Permitting child abuse; 16) Engaging children in sexually explicit conduct for the use in visual or print medium, transportation of minors for prohibited sexual conduct, use of use of a child or consent to use a child in sexual performance, by producing, directing, or promoting sexual performance by a child; 17) Criminal attempt, criminal solicitation or criminal conspiracy to commit any of the above offenses; 18) Distribution to minors (of any controlled substance); 19) Manufacture, delivery, or possession with intent to deliver or manufacture of any controlled substance; 20) Carnal abuse in the in the 3rd degree; 21) Sexual solicitation of a child; 22) Pandering or possessing visual or print medium depicting sexually explicit conduct involving a child; 23) Negligent homicide; 24) Assault in the 3rd degree; 25) Coercion; 26) Sexual misconduct; 27) Public sexual indecency; 28) Indecent exposure; 29) Endangering the welfare of a minor in the 2nd degree; 30) Any felony or misdemeanor involving violence or sexual misconduct.

**EDUCATION:** Complete only if not included on resume. (Give name, address, location, highest grade completed, date of leaving)

High school or GED: \_\_\_\_\_

College or University: \_\_\_\_\_

College Major: \_\_\_\_\_ Degree \_\_\_\_\_

Advanced Degree or course work: \_\_\_\_\_

Additional Education, Vocational, Technical Training Information: \_\_\_\_\_

**HEALTH:** Do you have any physical limitation which would give you problems in performing this job? Yes/No

If yes, explain: \_\_\_\_\_

Would you take a physical examination if required? Yes/No

**REFERENCES:** Complete only if not included on your resume. (Names, complete addresses, phone numbers of three people (no relatives) that we may contact about you.)

1. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

2. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

3. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**WORK HISTORY:** Please attach a resume or list below all work history for the past six years. If self-employed, supply business references. **PLEASE GIVE MONTH AND YEAR.**

Employer's Name Address and Phone #	From/To	Duties	Last Supervisor	Reason for Leaving

(Continue on the back of the paper if you do not have enough room to list your employers for the past six years)

Are you now, or do you expect to be engage in other business or employment? If yes, explain: \_\_\_\_\_

Explain any additional information (relative to name change, use of assumed name or nickname) necessary to enable us to check your work record: \_\_\_\_\_

NARRATIVE: Why do you want to work in our program? \_\_\_\_\_

What do you feel best qualifies you for this job? \_\_\_\_\_

***AFFIDAVIT:***

I certify that everything in this application is true and correct to the best of my knowledge. I understand that misleading or incorrect statements or consequential omissions may render the application void, or if employed, would be cause for termination. I authorize the individuals or institutions named above to give information regarding my employment, character, and qualifications, hereby releasing them from all liability for issuing such information.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date Interviewed: \_\_\_\_\_

Date Hired: \_\_\_\_\_

Date of Seperation: \_\_\_\_\_

NOTES BY INTERVIEWER:

\_\_\_\_\_  
\_\_\_\_\_